



Installation Statement

The following information is provided to advise you of our requirements to ensure a speedy and trouble free installation, causing you and/or your client the minimum of inconvenience. Please note that any delays or change to specification that occur as a result of any of the following points not being adhered to could result in additional charges being made, on an hourly rate basis. If you require any further clarification or have any queries please do not hesitate to contact us.

General Information and Assumptions

Archer & Smith Ltd will work in accordance with it's Health & Safety Policy.

Initial costings have been based upon all information and drawings provided to us at the time of quoting and site visit (if applicable).

We have assumed that all construction work will be to a good standard with reasonably level floors and ceilings and square walls etc.

It is assumed that our installers will be able to work during normal working hours (a minimum of 8 hours a day) with no restriction on noise or access, please advise if this is not the case.

We assume that all the necessary permissions have been granted from the appropriate authorities, for the proposed work and Archer & Smith Ltd will not be held responsible for any infringements to any such permission.

Archer & Smith Ltd are fully insured for site work and carry a £5,000,000 Product & Public Liability (please advise us if you require a higher level of cover).

Pre Installation Requirements

It is usually necessary to carry out an on site survey to ascertain sizes etc and to check access. It may be necessary to carry out a further survey prior to the delivery and installation.

It will be our client's responsibility to confirm whether the site has 110v or 240v power, whether there are any special conditions or restrictions applicable to the site and that all the following installation requirements are available to us.

Please note that if the furniture is polished/finished then it should generally be installed after all the other trades have completed their work.

Requirements During Installation

All furniture to be carried to site by the most direct, or prearranged route.

Clear and unhindered access required to site at all times.

Adequate lighting and power to be available to us (please advise whether 110v or 240v)

When it is necessary for other trades to either work or fit in conjunction with our installation it will be necessary for these tradesmen to be available to work as and when required, to avoid delays.

Unless previously specified, it will be necessary for adequate stepladders, scaffolding etc., to be available for our use, to enable our men to work efficiently and safely.

Any dialogue or instruction, during installation, must be directed towards the individual in charge of the job or to our registered office, and only by a person previously authorised to issue instructions.

We will require each stage of the installation to be inspected and approved upon completion, prior to any protection being applied as Archer & Smith Ltd cannot be held responsible for any subsequent damage.

Toilet, washing and First Aid facilities are to be made available for our personnel's use.